



Watertown Public Schools

30 Common Street
Watertown, Massachusetts 02472-3492
Phone: (617) 926-7700
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Ms. Lisa Gibbons
Director of Finance & Operations

Dr. Deanne Galdston
Superintendent of Schools

Ms. Amanda Owens
Director of Human Resources

Ms. Kathleen Desmarais
Director of Student Services

Dr. Theresa McGuinness
Assistant Superintendent
Teaching, Learning, and Assessment

Dr. Ceronne Daly
Director of Diversity, Equity,
Inclusion, and Belonging

Financial Assistance Information for 2023 - 2024

Dear Parents/Guardians:

This is an annual application for families/households that need assistance with multiple programs. This single application covers most school fees throughout the school year, with the exception of field trips which are optional. This form does not enroll your child in programs. No employee, coach, teacher, or staff member has the authority to waive fees or charges without the income determination letter provided by the Finance Office. There are two options for providing this information to the school district.

Option 1:

The MA Department of Elementary and Secondary Education (DESE) Community Eligibility Program (CEP) can provide our school district with family eligibility for financial assistance for all students in grades Pre-K through 12 using available state data. In order for the school district to verify

your eligibility using this system, you simply need to provide us permission to use this data to make decisions about waiving or reducing fees/charges for your family to participate in school programs.

This data is only available for internal use by Watertown Public Schools and will only be shared with the person determining the need for waiver or reduction of fees/charges. Please complete this Option One fee/charge reduction/waiver form for the 2023-2024 school year, located here:

Online:

[https://docs.google-com.translate.google/forms/d/e/1FAIpQLSe1tPib3me-wGOpuyXSLyIlg1Kjv5vRZH3AwmR1lFOziKqLwzA/viewform?x_tr_sl=es&x_tr_tl=en&x_tr_hl=en&x_tr_pto=wapp](https://docs.google.com.translate.google/forms/d/e/1FAIpQLSe1tPib3me-wGOpuyXSLyIlg1Kjv5vRZH3AwmR1lFOziKqLwzA/viewform?x_tr_sl=es&x_tr_tl=en&x_tr_hl=en&x_tr_pto=wapp)

Paper copy:

https://www.watertown.k12.ma.us/UserFiles/Servers/Server_190019/File/For%20Parents/WPS%20Fee%20Waiver%20English%20Option%201%20Form.pdf

This form will be reviewed by Lisa Gibbons, Director of Finance and Operations.



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Option 2:

The Watertown Public Schools Financial Assistance Program determination is based on the income of ALL household members. Anyone living in your household must provide income documentation, including unmarried couples, relatives, and anyone else residing at the address.

Household income eligibility is shown in the chart on page four (4), the last page of this correspondence.

Visit the link below to obtain the copy of the application you must complete.

https://www.watertown.k12.ma.us/UserFiles/Servers/Server_190019/File/For%20Parents/Watertown%20Financial%20Assistance%20Application%20Option%202.pdf