

**HOSMER SITE COUNCIL MINUTES**  
**FEBRUARY 2, 2010**

I. Arrival, introductions, sign in, volunteers for time keeper, taking minutes/notes of meeting etc. (5-10 minutes)

II. General questions, new items, future agenda items, discussion. (10-20 minutes).

Summary of January 29, 2010 Superintendent Coffee – Power Point Presentation of the Budget Process.

**Updates:**

- List of Meeting Dates for Budget
- Appears information regarding budget is more upfront
  - Most of Watertown funding is from local money, rather than state funding
  - In the next year, computer upgrades/repairs will be owned by school budget
  - Race to the Top – No agreement to the program (small timeline to decide)

III. Principals' update/discussion: (45 Minutes).

Membership/Site Council: new members Jill Fantasia and Allison Donovan, both faculty members and Hosmer School Improvement Team Members.

Summary of Elementary School Principals' presentation on January 21, 2009 to the School Committee, Joint Sub-Committee on Curriculum/Budget and Finance.

1. Budget process and School Improvement plan.
2. Site Council's role in the in the budget process.

➤ **Elementary School Budget Presentation**

**Task Forces at the Elementary School Level:**

- Early Childhood
- Reading
- Mathematics
- Science
- Social Studies – does not have a task force, involved in a Teaching American History Grant

- *Is it possible to organize parent volunteers to help with the task force burden?*

- **Response to Intervention (RTI):**
  - Three Tiered Instruction System
    - Tier 1 = Core Curriculum = Task Force
    - Tier 2 = Targeted Support = BBDT
    - Tier 3 = Specialized Instruction = Student Service
  - WCAP – Building Based Data Team
- **Common Expenses** (Shift from District to School)
  - Math Consumables
  - Reading resources (on-line subscriptions)
  - Reading interventions
  - Hand Writing without Tears
  - Bran Pop (Science)
- **Special Education**
  - District based programs for special population
- **After School Programs**
- **HOSMER:**
  - Enrollment
  - Class Configuration
  - Student Services
  - Physical Environment

IV. Sub-committee(s). (15 Minutes).

Update on coordination of enrichment programs at Hosmer. Follow up on meeting with the PTO on enrichment programs and documents developed. Follow up on progress of enrichment resource book that was completed. Any final issues on this sub-committee.

- **Site Council's role in the budget process**
  - In alignment with the Hosmer School Improvement Team, Site Council will help develop protocols
  - Make forms and protocols available on the Hosmer School website
    - Draft of the Enrichment Club/ Activity Survey and Form will be shared with PTO