

## REGISTRATION INFORMATION

Watertown Community Education (WCE) continues to present a wide range of exciting Adult and Family Programs. Courses fill quickly, so **register early**.

**There are 2 ways to register:**

**Register by mail** Register Early. Just fill out the registration form, make out a check payable to Town of Watertown and send it to Watertown Community Education, Adult Programs, 50 Columbia St., Watertown, MA 02472.

**Drop off your registration at** Watertown High School, 50 Columbia Street, and Watertown

Any questions, contact Rita Foglia, Program Coordinator at [rfoglia@watertown.k12.ma.us](mailto:rfoglia@watertown.k12.ma.us) or 617-926-7764. For a quicker response, please e-mail.

**REGISTRATION FEE** There is a one time \$5 registration fee per student, good for one school year. This fee is non-refundable. **ALL ARE WELCOME!!** You do not need to be a Watertown resident.

**REFUND POLICY** There will be no refunds after the first class session. Students may withdraw up to one week before the start of class and receive a full refund less the registration fee. Full refunds will be issued when a class is full or canceled by WCE.

**NO-CLASS DATES:** High School location, 12/3

**CANCELLATIONS** Under-enrolled classes run the risk of being canceled. **WE DO NOT SEND CONFIRMATIONS.** We will wait until two days prior to the beginning of the course to cancel. Avoid disappointment and register early! If the public schools are closed due to inclement weather, programs will not meet. Classes will be rescheduled by the instructor.

**DISCOUNTS** Adults 65+ are entitled to a 25% discount on all courses **except computer offerings, Ed2go, and the registration fee.**

**LOCATION** All classes meet at Watertown High School, 50 Columbia St., Watertown unless otherwise indicated. Room assignments will be posted in the lobby.

**LIABILITIES** We make no guarantees, expressed or implied, that classroom instruction will result in specific gain. We cannot be held responsible for any loss, material or otherwise, incurred while following an instructor's directions. We are not responsible for any personal belongings left in our buildings. Watertown Community Education will not be held responsible for accident, illness or hospital lab or doctors' fees as a result of any injury you may sustain either on school property or during trips, workshops or courses held in other locations. Students take courses at their own risk.

Smoking is not allowed on school property.

## REGISTRATION INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone- Home \_\_\_\_\_ Work \_\_\_\_\_ e-mail \_\_\_\_\_

Course Name \_\_\_\_\_ Start date \_\_\_\_\_ \$ \_\_\_\_\_

Course Name \_\_\_\_\_ Start date \_\_\_\_\_ \$ \_\_\_\_\_

\*Senior Discount \$ \_\_\_\_\_

Registration fee \$5.00

Total \$ \_\_\_\_\_

How did you hear about our program? Webpage \_\_\_\_\_ Mailing \_\_\_\_\_ Friend \_\_\_\_\_ Other (please specify) \_\_\_\_\_

Have you previously taken a course with us? Yes \_\_\_\_\_ No \_\_\_\_\_

**\*Senior Discount does not apply to computer classes, Ed2Go and the registration fee.**

**Please make check payable to Town of Watertown and mail registration to:**

**Watertown Adult Education, 50 Columbia St., Watertown, MA 02472**

**PLEASE NOTE: WE DO NOT SEND CONFIRMATIONS.**